



ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



Ref: APEC/IQAC/2024-2025/Meeting-3

04.03.2025

Circular

The third IQAC meeting for the academic year 2024 – 2025 will be held on 10.03.2025 at 2.00 p.m. in the Conference Hall at Main Block. All the IQAC members are requested to attend the meeting.

Agenda:

1. Minutes and action taken report of the previous IQAC meeting held on 13.11.24
2. Academic audit
3. Autonomous status
4. Nomination for Vice-Principal and IQAC coordinator

V. Vijay
04/03/25
IQAC Coordinator
Co-ordinator
Internal Quality Assurance Cell
Adhiparasakthi Engineering College
Melmaruvathur 603 319.



Dr. J. Raja
4/3/25
PRINCIPAL
Dr. J. RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College
Melmaruvathur-603 319
Chengalpattu Dist.

Copy to: Principal office

Dean

A.O

IQAC



Om Sakthi

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10.03.2025

Minutes of IQAC Meeting – 3

Date & Time: 10.03.2025 at 2.00 p.m.

Venue: Conference Hall, Main block

The following members were present,

1. Dr. J.Raja, Principal, APEC	13. Dr. M.Saviour, AP/MBA
2. Mr. R.Karunanidhi, Secretary, AEI, Kalavai	14. Mr. S.Sathiyamoorthy, Sr. Accountant
3. Mr.M.Sadanandan, AO	15. Ms. N.C.Sri Vaibava Lakshmi, III-B.E., ECE
4. Dr. V.Ramasamy, Professor & Dean	16. Ms. S.Sandhiya, III-B.Tech., IT
5. Dr. C.K.Dhinakar Raj, Prof. & Head/Mech.	17. Dr. N.Elamathi, Prof. & Head/AIML
6. Dr. S.A.Elankurisil, Prof./EEE	18. Mr. J.Parthiban, AP/Civil
7. Dr. M.Malathi, Prof./ECE	19. Mr. E.Karunanidhi, Jasmin Infotech Pvt. Ltd., Chennai
8. Dr. C.Dhaya, Prof. & Head/CSE	20. Mr.V.Balamurugan, Proprietor, Bala Construction, Chennai
9. Dr. A.Bhuvaneshwari, Prof. & Head/IT	21. Mr. A.Sundar, Parent
10. Mr. B.Ganesh, AP/Chemical	22. Dr.V.Vijayasundaram, Prof./S&H
11. Dr. S.Sakthi Raadha, Prof. & Head/S&H	
12. Mr. S.Arunkumar, AP/MCA	

Agenda:

1. Minutes and action taken report of the previous IQAC meeting held on 13.11.24
2. Academic Audit
3. Autonomous status
4. Nomination for Vice-Principal and IQAC coordinator

Principal and IQAC Chairperson, Prof. Dr.J.Raja, welcomed all the members for the third IQAC meeting in the academic year 2024-2025.

Mr.R.Karunanidhi, Secretary, AEI, Kalavai appreciated the entire APEC team for the achievement of "A" Grade in NAAC accreditation process and also encouraged us to apply for Autonomous. Prof. Dr.V.Ramasamy, Dean immediately replied that the autonomy work is under progress; soon application will be submitted to UGC.

The following points were discussed in the IQAC meeting:

1. Minutes and action taken report of the previous IQAC meeting

- Coordinator presented the detailed report about the minutes of previous IQAC meeting and its follow-up action.



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S.No.,	Points discussed	Action taken
1	New courses	Two new UG courses, (i) B.E., Computer Science and Design and (ii) B.Tech., Agriculture Engineering were applied for approval from AICTE.
2	Christmas and Pongal Celebrations	As discussed earlier in the previous IQAC meeting, Christmas celebrated on Tuesday, 24.12.2024; Pongal festival on Friday, 10.01.2025
3	Alumni Meet	The alumni meet for the batch (1996-2000) will be planned on 12.07.2025.
4	Robot	The robot designed by final year EEE students is named as "THARA" and soon it will be introduced.
5	Conferences / Workshops / Seminars	(1) 2 nd and 3 rd April, 2025, Department of Electronics and Communication Engineering organizes a national seminar on "Advancement of AI & IOT in rural sustainability". (2) 16 th and 17 th April, 2025, Department of Computer Science and Engineering organizes International conference on Mathematics, Computing and Artificial Intelligence for Management Innovation-2025. (3) Department of Information Technology is planned to organize an International workshop on Role of AI in Education and Research in the first week of June, 2025.

2. Academic audit

Academic audit is planned in the month of April, 2025.

3. Autonomous status

- Mr. V.Balamurugan, Nominee from employer briefs that the curriculum can be modified in accordance with industrial needs and also reflects in placement. Hence, he said it's the time to move for autonomous.
- Mr. A.Sundar, Nominee from parent first appreciated us for NAAC grading and then told his ideology regarding autonomous.
- Student representatives Ms.N.C.Sri Vaibava Lakshmi and Ms.S.Sandhiya also expressed their happiness for NAAC accreditation.

4. Nomination for Vice-Principal and IQAC coordinator

- Dr. A.Bhuvaneswari, Professor and Head, Department of Information Technology, is unanimously nominated as Vice-Principal.
- Dr. T.N.Suresh Babu, Assistant Professor/ECE, is nominated as IQAC coordinator from the academic year 2025 – 2026 onwards.



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Contd.,

5. General Discussion:

- Prof. Dr.J.Raja, happily shared today's inauguration moments of "Embedded System and Robotics Lab" in the Department of Computer Science and Engineering. The new lab was inaugurated by Prof. Kavi Arya from IIT, Bombay. Immediately, Mr.R.Karunanidhi, Secretary, AEI, Kalavai appreciated the HOD/CSE for this new initiation.
- Mr.V.Balamurugan (Employer) asked the Head of Departments to motivate the students for the preparation of TNPSC and Government exams. Quickly, Principal responded to Mr.V.Balamurugan and explained the effective functioning of TNPSC & UPSC Study Centre, in the college.
- Mr. A.Sundar (Parent) said that the over-all performance of college is very good and highly satisfactory. So willing to admit her daughter here in the next academic year.
- Prof. Dr. V.Ramasamy, Dean encouraged senior professors to apply for AICTE Training and Learning (ATAL) Faculty Development Program.
- Principal instructed IQAC coordinator to take necessary steps for the renewal of ISO certification.
- The details of students placed in various companies were briefed by Placement officer.
- Prof. Dr.V.Vijayasundaram, IQAC coordinator summarized today's meeting discussion and delivered the vote of thanks.

V. Vijay
10/03/25
IQAC Coordinator
Co-ordinator

Internal Quality Assurance Cell
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Attendance: IQAC Meeting – 3

Date & Time: 10.03.2025 at 2.00 P.M.

Venue: Conference Hall, Main Block

Role in IQAC	Name of the Faculty	Designation	Signature
Chairperson, IQAC	Dr. J.Raja	Principal	
Nominee from Trust	Mr. R.Karunanidhi	Secretary, Adhiparasakthi Educational Institutions, Kalavai.	
Management Representative	Mr.M.Sadanandan	Administrative Officer	
Teacher Representatives	Dr.V.Ramasamy	Professor & Dean	
	Dr. C.K.Dhinakar Raj	Professor & Head/Mechanical	
	Dr. S.A.Elankurisil	Professor / EEE	
	Dr. M.Malathi	Professor & Head / ECE	
	Dr. C.Dhaya	Professor & Head / CSE	
	Dr. A.Bhuvaneshwari	Professor & Head / IT	
	Mr. B.Ganesh	Asst. Prof. / Chemical	
	Dr. S.Sakthi Raadha	Professor & Head / S&H	
	Mr. S.Arunkumar	Asst. Prof. / MCA	
	Dr. M.Saviour	Asst. Prof. / MBA	
Nominee from Office	Mr. S.Sathiyamoorthy	Senior Accountant	
Nominee from Students	Ms. N.C.Sri Vaibava Lakshmi	III year B.E., ECE	
	Ms. S.Sandhiya	III year B.Tech., IT	
Nominee from Alumni	Dr. N.Elamathi	Professor & Head / AIML	
	Mr. J.Parthiban	Assistant Professor / Civil	
Nominee from Employer	Mr. E.Karunanidhi	Jasmin Infotech Pvt. Ltd., Chennai.	
Nominee from Industrialist	Mr.V.Balamurugan	Proprietor, Bala Construction, Chennai.	
Nominee from Stakeholder	Mr. A.Sundar	Parent	
Coordinator	Dr.V.Vijayasundaram	Professor / S&H	

V. Vijayasundaram
10/03/25
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