



Om Sakthi

ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



Ref: APEC/IQAC/2024-205/Meeting-2

08.11.2024

Circular

The second IQAC meeting for the academic year 2024 – 2025 will be held on 13.11.2024 at 10.30 a.m. in the IQAC room at Main Block. All the IQAC members are requested to attend the meeting.

Agenda:

1. Minutes and action taken report of the previous IQAC meeting held on 15.07.24
2. Discussion regarding new UG courses
3. IEEE conference
4. Christmas and Pongal celebrations
5. Alumni Meet
6. Admission planning

V. Vijay
08/11/24
IQAC Coordinator
Co-ordinator
Internal Quality Assurance Cell
Adhiparasakthi Engineering College
Melmaruvathur 603 319.



J. Raja
8/11/25
PRINCIPAL
Dr. J. RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College
Melmaruvathur-603 319
Chengalpattu Dist.

Copy to: Principal office

Dean

A.O

IQAC



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13.11.2024

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Minutes of IQAC Meeting – 2

Date & Time: 13.11.2024 at 10.30 a.m.

Venue: IQAC room, Main block

The following members were present,

1. Dr. J.Raja, Principal, APEC	13. Dr. M.Saviour, AP/MBA
2. Mr. R.Karunanidhi, Secretary, AEI, Kalavai	14. Mr. S.Sathiyamoorthy, Sr. Accountant
3. Mr.M.Sadanandan, AO	15. Ms. N.C.Sri Vaibava Lakshmi, III-B.E., ECE
4. Dr. V.Ramasamy, Professor & Dean	16. Ms. S.Sandhiya, III-B.Tech., IT
5. Dr. C.K.Dhinakar Raj, Prof. & Head/Mech.	17. Dr. N.Elamathi, Prof. & Head/AIML
6. Dr. S.A.Elankurisil, Prof./EEE	18. Mr. J.Parthiban, AP/Civil
7. Dr. M.Malathi, Prof./ECE	19. Mr.V.Balamurugan, Proprietor, Bala Construction, Chennai
8. Dr. C.Dhaya, Prof. & Head/CSE	20. Mr. A.Sundar, Parent
9. Dr. A.Bhuvaneshwari, Prof. & Head/IT	21. Dr.V.Vijayasundaram, Prof./S&H
10. Mr. B.Ganesh, AP/Chemical	
11. Dr. S.Sakthi Raadha, Prof. & Head/S&H	
12. Mr. S.Arunkumar, AP/MCA	

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Principal and IQAC Chairperson, Dr. J.Raja welcomed all the Head of the Departments and IQAC members for the second IQAC meeting in the academic year 2024 – 2025.

The strength and weakness pointed out by the expert committee during the exit meeting of NAAC peer team visit were discussed by the Principal.

The following points were discussed in the IQAC meeting:

1. Minutes and action taken report of the previous IQAC meeting

- Coordinator presented the report about the minutes of previous IQAC meeting and its follow-up action.



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S.No.,	Points discussed	Action taken
1	Alumni meet	As per the date fixed earlier, the alumni meet for the batch (1995-1999) was organized on 27.07.2024.
2	Milad-un-Nabi Celebrations	On 17.09.2024, Milad-un-Nabi was celebrated.
3	Ayutha Pooja celebrations	Ayutha Pooja was celebrated as per the earlier planned date on 10 th October, 2024.
4	Diwali festival	Diwali festival was celebrated on 30 th October, 2025

2. Discussion regarding new UG courses

- As per the phonic instructions from our correspondent sir, the forum is open for the discussion regarding new courses.
- Earlier in this meeting, Mr.R.Karunanidhi, Secretary, AEI, Kalavai insisted us to apply for new UG courses.
- Dr.V.Ramasamy, Dean expressed his willingness to the new course B.Tech., Agriculture Engineering and Mr.M.Sadananada, A.O suggested for computer science based new courses.
- After serious discussion, it has been decide to apply for new courses B.Tech., Agriculture Engineering and B.E., Computer Science and Design.

3. IEEE conference

- Dr.M.Malathi, Professor and Head, Department of Electronics and Communication Engineering elaborated the completed and ongoing works regarding IEEE conference under the supervision of the conference convenor Prof. Dr.P.Thirumaraiselvan, which will be planned between 05.06.2025 and 07.06.2025.
- Prof. Dr.V.Ramasamy, Dean, encouraged other HOD's to organize various national/international seminars/workshops/conferences.

4. Christmas, and Pongal celebrations

- In the college campus, it is planned to celebrates
 - ✓ Christmas on Tuesday, 24.12.2024.
 - ✓ Pongal festival on Friday, 10.01.2025.

5. Alumni meet

- Alumni representatives initiated the works for alumni meet of the batch (1996-2000) and tentatively scheduled in the mid of July, 2025.



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Contd.,

6. Admission planning

- As per the instructions of our Correspondent sir, a team is formed for Admission related works under the guidance of Principal, Dean and Administrative Officer.

7. General discussions

- Dr. S.A.Elankurisil, Prof./EEE, proudly announced that one of their final year EEE students batch working on ROBOTICS based project.
- Mr. E.Karunanidhi from Jasmin Infotech Pvt. Ltd., Chennai (Nominee from Employer) was unable to attend this meeting due to an emergency meeting with their foreign clients and the same is informed to us. 3
- The meeting concluded with vote of thanks by the IQAC Coordinator.

V. Vijay
13/11/24
IQAC Coordinator

Co-ordinator

Internal Quality Assurance Cell

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13/11/24
PRINCIPAL

Dr. J.RAJA, M.E., Ph.D.,

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Attendance: IQAC Meeting – 2

Date & Time: 13.11.2024 at 10.30 A.M.

Venue: IQAC room, Main Block

Role in IQAC	Name of the Faculty	Designation	Signature
Chairperson, IQAC	Dr. J.Raja	Principal	
Nominee from Trust	Mr. R.Karunanidhi	Secretary, Adhiparasakthi Educational Institutions, Kalavai.	
Management Representative	Mr.M.Sadanandan	Administrative Officer	
Teacher Representatives	Dr.V.Ramasamy	Professor & Dean	
	Dr. C.K.Dhinakar Raj	Professor & Head/Mechanical	
	Dr. S.A.Elankurisil	Professor / EEE	
	Dr. M.Malathi	Professor & Head / ECE	
	Dr. C.Dhaya	Professor & Head / CSE	
	Dr. A.Bhuvaneswari	Professor & Head / IT	
	Mr. B.Ganesh	Asst. Prof. / Chemical	
	Dr. S.Sakthi Raadha	Professor & Head / S&H	
	Mr. S.Arunkumar	Asst. Prof. / MCA	
	Dr. M.Saviour	Asst. Prof. / MBA	
Nominee from Office	Mr. S.Sathiyamoorthy	Senior Accountant	
Nominee from Students	Ms. N.C.Sri Vaibava Lakshmi	III year B.E., ECE	
	Ms. S.Sandhiya	III year B.Tech., IT	
Nominee from Alumni	Dr. N.Elamathi	Professor & Head / AIML	
	Mr. J.Parthiban	Assistant Professor / Civil	
Nominee from Employer	Mr. E.Karunanidhi	Jasmin Infotech Pvt. Ltd., Chennai.	
Nominee from Industrialist	Mr. V.Balamurugan	Proprietor, Bala Construction, Chennai.	
Nominee from Stakeholder	Mr. A.Sundar	Parent	
Coordinator	Dr.V.Vijayasundaram	Professor / S&H	

V. Vijayasundaram
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