



Om Sakthi

ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



11.07.2023

Ref: APEC/IQAC/2023-2024/Meeting-1

Minutes of IQAC Meeting – 1

Date & Time: 11.07.2023 at 10.30 a.m.

Venue: IQAC room, Main block

The following members were present,

1. Dr. J.Raja, Principal, APEC	13. Dr. M.Saviour, AP/MBA
2. Mr. R.Karunanidhi, Secretary, AEI, Kalavai	14. Mr. S.Sathiyamoorthy, Sr. Accountant
3. Mr.M.Sadanandan, AO	15. Ms. N.C.Sri Vaibava Lakshmi, II-B.E., ECE
4. Dr. V.Ramasamy, Professor & Dean	16. Ms. S.Sandhiya, II-B.Tech., IT
5. Dr. C.K.Dhinakar Raj, Prof. & Head/Mech.	17. Dr. N.Elamathi, Prof. & Head/AIML
6. Dr. S.A.Elankurisil, Prof./EEE	18. Mr. J.Parthiban, AP/Civil
7. Dr. M.Malathi, Prof./ECE	19. Mr. E.Karunanidhi, Jasmin Infotech Pvt. Ltd., Chennai
8. Dr. C.Dhaya, Prof. & Head/CSE	20. Mr.V.Balamurugan, Proprietor, Bala Construction, Chennai
9. Dr. A.Bhuvaneshwari, Prof. & Head/IT	21. Mr. A.Sundar, Parent
10. Mr. B.Ganesh, AP/Chemical	22. Dr.V.Vijayasundaram, Prof./S&H
11. Dr. S.Sakthi Raadha, Prof. & Head/S&H	
12. Mr. S.Arunkumar, AP/MCA	

Agenda:

1. Minutes and action taken report of the previous IQAC meeting held on 28.04.23
2. Preparation of Academic Schedule
3. Additional intake
4. NAAC criterion reports
5. Alumni meet
6. Milad-un-Nabi and Ayutha Pooja celebrations

IQAC Chairperson welcomed all the members for the first IQAC meeting in the academic year 2023 – 2024.

The following points were discussed in the IQAC meeting:

1. Minutes and action taken report of the previous IQAC meeting
 - Coordinator presented the report about the minutes of previous IQAC meeting and its follow-up action.

S.No.,	Points discussed	Action taken
1	Workshop	Based on the suggestion of Mr.V.Balamurugan, nominee from industrialist, Department of Civil Engineering organized one day workshop on Recent Development in Concrete Materials and Techniques on 10.05.2023.
2	IEEE conference	Tentative dates: 12 th April 2024 to 15 th April 2024.



[Signature]
Dr. J.RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College,
Melmaruvathur-603 319,
Chengalpattu Dist.



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2. Preparation of Academic Schedule

- Preparation of academic schedule in accordance with the academic schedule for non-autonomous, affiliated colleges of Anna University, Chennai.
- As per schedule, plan to conduct class committee and course committee meetings.
- Parent teacher's meeting will be conducted twice; the data, time and venue for the meeting would be conveyed by the concern class in-charges to the parents.

3. Additional intake and new course

- Principal happily shared that the AICTE gave the approvals for (i) the additional intake in the Department of Information Technology and (ii) the induction of new undergraduate program B.E., CSE (AIML) with 30 intakes. From this academic year onwards one more under graduate program is added.

4. NAAC criterion report

- Criterion-wise reports are submitted by IQAC coordinator and are reviewed by IQAC Chairperson and Principal Prof. Dr.J.Raja, Prof.V.Ramasamy, Dean and Prof. Dr.C.K.Dhinakar Raj. For further scrutinizing of works, the seven criteria's were assigned to seven Departments.
- IQAC Chairperson and Principal, Prof. Dr.J.Raja announced the plan for the submission of IIQA and SSR tentatively in the month of March/April, 2024.

5. Alumni meet

- Alumni representatives intimated the date of alumni meet for the batch (1994-1998) is scheduled on 12th August 2023.

6. Milad-un-Nabi and Ayutha Pooja celebrations

- Milad-un-Nabi is planned to celebrate on 27th September 2023 (one day prior to the actual day) in college campus.
- Ayutha Pooja falls on 23.10.2023 (Monday), it is planned to celebrate Ayutha Pooja in the college campus on Friday, 20th October 2023.



J. Raja
Dr. J. RAJA, M.E., Ph.D.
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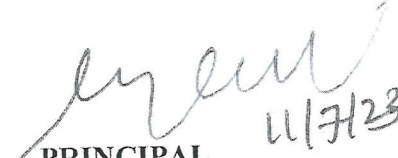
General Discussion:

- Planned to complete surveillance audit on 30.08.2023 for the extension of ISO 9001: 2015 certification.
- Benefits of Naan Mudhalvan scheme were discussed by SPOC
- Placement officer explains about previous academic year placement details and the strategies for the placing the present academic year final year students in various companies.
- Finally, IQAC Coordinator thanked all the Head of the Departments and IQAC members for their valuable suggestions.

V. Vijay
11/07/23
IQAC Coordinator

Co-ordinator
Internal Quality Assurance Cell
Adhiparasakthi Engineering College
Melmaruvathur 603 319.




PRINCIPAL
Dr. J. RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College,
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Copy to: Principal office

Dean

A.O

IQAC




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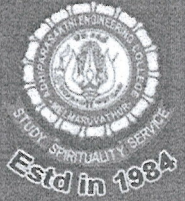
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Attendance: IQAC Meeting – 1

Date & Time: 11.07.2023 at 10.30 A.M.

Venue: IQAC room, Main Block

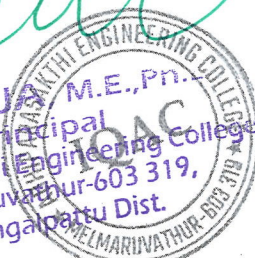
Role in IQAC	Name of the Faculty	Designation	Signature
Chairperson, IQAC	Dr. J.Raja	Principal	
Nominee from Trust	Mr. R.Karunanidhi	Secretary, Adhiparasakthi Educational Institutions, Kalavai.	
Management Representative	Mr.M.Sadanandan	Administrative Officer	
Teacher Representatives	Dr.V.Ramasamy	Professor & Dean	
	Dr. C.K.Dhinakar Raj	Professor & Head/Mechanical	
	Dr. S.A.Elankurisil	Professor / EEE	
	Dr. M.Malathi	Professor & Head / ECE	
	Dr. C.Dhaya	Professor & Head / CSE	
	Dr. A.Bhuvaneswari	Professor & Head / IT	
	Mr. B.Ganesh	Asst. Prof. / Chemical	
	Dr. S.Sakthi Raadha	Professor & Head / S&H	
	Mr. S.Arunkumar	Asst. Prof. / MCA	
Dr. M.Saviour	Asst. Prof. / MBA		
Nominee from Office	Mr. S.Sathiyamoorthy	Senior Accountant	
Nominee from Students	Ms. N.C.Sri Vaibava Lakshmi	II year B.E., ECE	
	Ms. S.Sandhiya	II year B.Tech., IT	
Nominee from Alumni	Dr. N.Elamathi	Professor & Head / AIML	
	Mr. J.Parthiban	Assistant Professor / Civil	
Nominee from Employer	Mr. E.Karunanidhi	Jasmin Infotech Pvt. Ltd., Chennai.	
Nominee from Industrialist	Mr.V.Balamurugan	Proprietor, Bala Construction, Chennai.	
Nominee from Stakeholder	Mr. A.Sundar	Parent	
Coordinator	Dr.V.Vijayasundaram	Professor / S&H	



IQAC Coordinator
Co-ordinator

Internal Quality Assurance Cell
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