



Om Sakthi

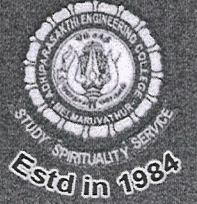
ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



Ref: APEC/IQAC/2022-2023/Meeting-2

01.12.2022

Circular

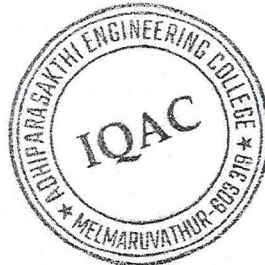
The second IQAC meeting for the academic year 2022 – 2023 will be held on 06.12.2022 at 10.30 a.m. in the IQAC room at Main Block. All the IQAC members are requested to attend the meeting.

Agenda:

1. Minutes and action taken report of the previous IQAC meeting
2. Christmas and Pongal celebrations
3. IEEE conference
4. Academic Audit
5. Placement strategies

V. Nij
01/12/22
IQAC Coordinator
Co-ordinator

Internal Quality Assurance Cell
Adhiparasakthi Engineering College
Melmaruvathur 603 319.



J. Raja
11/12/22
PRINCIPAL

Dr. J. RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College
Melmaruvathur-603 319,
Chengalpattu Dist.

Copy to: Principal office

Dean

A.O

IQAC



J. Raja
Dr. J. RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College,
Melmaruvathur-603 319,
Chengalpattu Dist.



Om Sakthi

ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



06.12.2022

Ref: APEC/IQAC/2022-2023/Meeting-2

Minutes of IQAC Meeting – 2

Date & Time: 06.12.2022 at 10.30 a.m.

Venue: IQAC room, Main Block

The following members were present,

1. Dr. J.Raja, Principal, APEC	13. Dr. M.Saviour, AP/MBA
2. Mr. R.Karunanidhi, Secretary, AEI, Kalavai	14. Mr. S.Sathiyamoorthy, Sr. Accountant
3. Mr.M.Sadanandan, AO	15. Ms. N.C.Sri Vaibava Lakshmi, II-B.E., ECE
4. Dr. V.Ramasamy, Professor & Dean	16. Ms. S.Sandhiya, II-B.Tech., IT
5. Dr. C.K.Dhinakarraj, AP/Mech.	17. Dr. N.Elamathi, AP/IT
6. Dr. S.A.Elankurisil, Prof./EEE	18. Mr. J.Parthiban, AP/Civil
7. Dr. M.Malathi, Prof./ECE	19. Mr. E.Karunanidhi, Jasmin Infotech Pvt. Ltd., Chennai
8. Dr. C.Dhaya, Prof. & Head/CSE	20. Mr.V.Balamurugan, Proprietor, Bala Construction, Chennai
9. Dr. A.Bhuvaneshwari, Prof. & Head/IT	21. Mr. A.Sundar, Parent
10. Mr. B.Ganesh, AP/Chemical	22. Dr.V.Vijayasundaram, Prof./S&H
11. Dr. S.Sakthi Raadha, Prof. & Head/S&H	
12. Mr. S.Arunkumar, AP/MCA	

Agenda:

1. Minutes and action taken report of the previous IQAC meeting
2. Christmas and Pongal celebrations
3. IEEE conference
4. Academic Audit
5. Placement strategies

IQAC Chairperson welcomed all the members for the second IQAC meeting in the academic year 2022 – 2023.

The following points were discussed in the IQAC meeting:

1. Minutes and action taken report of the previous IQAC meeting
 - Coordinator presented a brief report about the minutes of previous IQAC meeting and its follow-up action.

S.No.,	Points discussed	Action taken
1	Academic schedule	Academic schedule was prepared based on the academic schedule for non-autonomous and affiliated colleges of Anna University, Chennai.



[Signature]
Dr. J.RAJA, M.E., Ph.D.
Principal
Adhiparasakthi Engineering College,
Melmaruvathur-603 319,
Chengalpattu Dist.



Om Sakthi

ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



Contd.,

S.No.,	Points discussed	Action taken
2	Additional intake	Application submitted to AICTE and Anna University, Chennai, for the additional intake in the Department of Information of Technology from 30 to 60.
3	B.E., CSE (AIML)	Based on the suggestion of Nominee from the trust, Mr. R.Karunanidhi, Secretary, AEI, Kalavai, it is proposed to start B.E., CSE (AIML) and the procedure for the same is submitted to concern authorities.
4	Training program	As per the representation from the employer nominee, Mr.E.Karunanidhi, a three day training program on "Networking essentials: Building a Foundation for Laboratory Connectivity" for non-teaching staff members were conducted by the Department of Information Technology from 25.08.2022 to 27.08.2022.
5	Green, environment and energy audit	Certified Energy auditor, Dr. T.Logeswaran and their team from Kongu Engineering College, Perundurai conducted the green, environment and energy audit on 12.10.2022. And the reports also received.

2. Christmas and Pongal celebrations

- This year Christmas celebrations is planned on Friday, 23.12.2022.
- And Pongal festival is planned to celebrate in the college campus on Friday, 13.01.2023.

3. IEEE conference

- Principal suggested to organize the IEEE conference.
- Dr.M.Malathi, Professor and Head/ECE accepts to organize the conference.

4. Academic audit

- Principal instructed IQAC coordinator to conduct External Academic audit.

5. Placement strategies

- Placement officer gives the details of placed students as on date in various companies and also explains the expectations of companies need.



[Signature]
Dr. J.RAJA, M.E., Ph.D.
Principal
Adhiparasakthi Engineering College,
Melmaruvathur-603 319,
Chengalpattu Dist.



Om Sakthi

ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



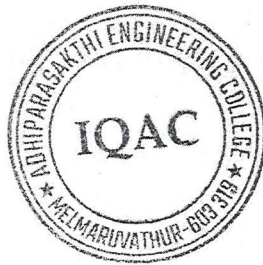
Contd.,

General Discussion:

- Mr.V.Balamurugan, nominee from industrialist suggested conducting training programs for unskilled youths from rural background for their betterment of life.
- Dr.V.Ramasamy, Professor & Dean, accepts Mr.V.Balamurugan's suggestion and proposed some training programs.
- Principal invites the Head of the Department's to organize national and international conferences. Immediately, Dr.C.Dhaya, Prof. & Head/CSE and Dr.A.Bhuvanewari, Prof. & Head/IT were give the willingness to organize the conferences.
- Dr.N.Elamathi, (nominee from Alumni) wished to organize the alumni meet for 1994-1998 batches on the occasion of their 25th year. Principal accepts the proposal and asked to take necessary steps for the alumni meet.
- Student's representatives suggest seminar/exhibitions for them.
- Finally the meeting ends with the vote of thanks by IQAC coordinator.

V.Vijay
06/12/22
IQAC Coordinator

Co-ordinator
Internal Quality Assurance Cell
Adhiparasakthi Engineering College.
Melmaruvathur 603 319.



Principal

Dr. J.RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College,
Melmaruvathur-603 319,
Chengalpattu Dist.

Copy to: Principal office

Dean

A.O

IQAC



Dr. J.RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College,
Melmaruvathur-603 319,
Chengalpattu Dist.



Om Sakthi

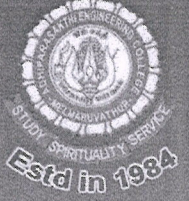
ADHIPARASAKTHI ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
(An ISO 9001 : 2015 Certified Institution)

MELMARUVATHUR - 603 319, CHENGALPATTU (D.T), TAMILNADU, INDIA.

Phone : 044 - 27529247, 27529502 & 27529584 Cell: 7418065336

E-mail ID : principal@apec.edu.in Website : www.apec.edu.in



Attendance: IQAC Meeting – 2

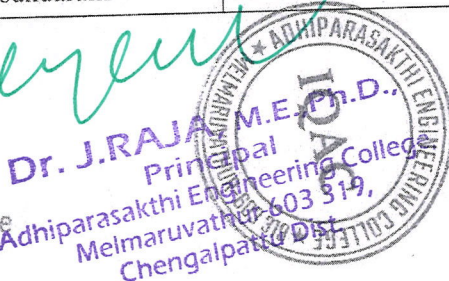
Date & Time: 06.12.2022 at 10.30 A.M.

Venue: IQAC room, Main Block

Role in IQAC	Name of the Faculty	Designation	Signature
Chairperson, IQAC	Dr. J.Raja	Principal	
Nominee from Trust	Mr. R.Karunanidhi	Secretary, Adhiparasakthi Educational Institutions, Kalavai.	
Management Representative	Mr.M.Sadanandan	Administrative Officer	
Teacher Representatives	Dr.V.Ramasamy	Professor & Dean	
	Dr. C.K.Dhinakar Raj	Asst. Prof. / Mechanical	
	Dr. S.A.Elankurisil	Professor / EEE	
	Dr. M.Malathi	Professor & Head / ECE	
	Dr. C.Dhaya	Professor & Head / CSE	
	Dr. A.Bhuvaneswari	Professor & Head / IT	
	Mr. B.Ganesh	Asst. Prof. / Chemical	
	Dr. S.Sakthi Raadha	Professor & Head / S&H	
	Mr. S.Arunkumar	Asst. Prof. / MCA	
Dr. M.Saviour	Asst. Prof. / MBA		
Nominee from Office	Mr. S.Sathiyamoorthy	Senior Accountant	
Nominee from Students	Ms. N.C.Sri Vaibava Lakshmi	II year B.E., ECE	
	Ms. S.Sandhiya	II year B.Tech., IT	
Nominee from Alumni	Dr. N.Elamathi	Assistant Professor / IT	
	Mr. J.Parthiban	Assistant Professor / Civil	
Nominee from Employer	Mr. E.Karunanidhi	Jasmin Infotech Pvt. Ltd., Chennai.	
Nominee from Industrialist	Mr.V.Balamurugan	Proprietor, Bala Construction, Chennai.	
Nominee from Stakeholder	Mr. A.Sundar	Parent	
Coordinator	Dr.V.Vijayasundaram	Professor / S&H	

V. Vijayasundaram
20/12/22
IQAC Coordinator
Co-ordinator

Internal Quality Assurance Cell
Adhiparasakthi Engineering College
Melmaruvathur 603 319.



PRINCIPAL
Dr. J. RAJA, M.E., Ph.D.,
Principal
Adhiparasakthi Engineering College.
Melmaruvathur-603 319,
Chengalpattu Dist.